

COURSE REGISTRATION FORM

- Complete before you see your academic advisor -

STEP 1 - Read the Notes on the Reverse Side

STEP 2 - Degree Audit

Print your curriculum and mark the courses that you have completed (<https://www.ius.edu.ba/curricula>).

Total completed ECTS	
At the beginning of the Current Term	

Initial enrollment	
Year	
Term	

STEP 3 - Select your courses via SIS and send it for advisor approval (Max 30 ECTS)

STEP 4 : Additional Courses

You may take additional courses only if your total ECTS at the beginning of the study year is in one of the ranges [48-59], [108-119], or [168-179]. That is, if your shortfall is no more than 12 ECTS.

Course Code and Name	Prerequisite Completed?	ECTS
1		
2		
3		
Total Additional ECTS		

STEP 5 : Academic Advising

Questions for your academic advisor.

STEP 6 : Confirmation

I affirm that the information I have given is true. I understand that my course registration request is subject to the rules of eligibility regarding ECTS course loads, prerequisites, and other considerations stipulated by BiH laws and IUS regulations. Rules are explicitly given on the IUS website.

Student Name and Surname

Student ID

Student Signature

ADVISOR'S APPROVAL:

Dear Student,

this form is prepared to streamline the course registration process. Please fill out the form before you see your academic advisor.

Here are the rules regarding registration:

1. An study year (SY) at IUS is the basic unit of education, comprising two consecutive terms, including terms completed at other universities, but excluding dormant terms.
2. BiH laws regard 60 ECTS (30+30) as the nominal academic load for the SY.
3. The 4 year program consists of 8 terms, numbered 1 to 8. Odd terms (1, 3, 5, 7) mark the beginning of a study year.
4. You are considered to be an "on-track" student if your earned ECTS at the beginning of the SY is 0, 60, 120, or 180.
5. Your study year is determined by the number of completed (earned) ECTS, irrespective of how many years you have been enrolled, according to the following table:

ECTS range at the beginning of term (1, 3, 5, or 7)	study year
0 - 47	1
48 - 107	2
108 - 167	3
168 - above	4

6. Prerequisite conditions are "hard" conditions. They must be observed under all circumstances.
7. Students who have deficiency of more than 12 ECTS are limited to the 60-ECTS-per-SY rule.
8. Any student who has deficiency of no more than 12 ECTS at the beginning of any term may make up for the shortfall by taking up to an additional 6 ECTS during that term, not to exceed 12 ECTS during the next SY.
9. The registration process is the responsibility of the student. The rules regarding ECTS limits cannot be violated. Neither your advisor, nor your program coordinator, dean, nor rector may grant permission to violate BiH or IUS rules.

Please note the following:

The registration process is conducted in specific time only so perform your registration with no delay.

The curricula and course schedule are arranged so that regular "on-track" students are guaranteed to graduate in time.

Rule 7 implies that student may complete the study program in 8 terms only if, at any given time, their ECTS deficit is 12 or below. Any student who has a deficit of more than 12 ECTS at any time during the studies must be enrolled for more than 8 terms before graduation.